

## **HEATHFIELD HIGH SCHOOL**

#### **YEAR 08**

- Please mark required and compulsory items with a cross in the box.
- On-line ordering will commence on Monday 19th November 2018.
- Orders lodged and paid for from November will be delivered during December 2018 and January 2019.
- PLEASE NOTE: A PICK UP OPTION WILL BE AVAILABLE FROM 116 GRANGE ROAD
   ALLENBY GARDENS. PLEASE USE THIS OPTION IF YOU ARE AWAY ON HOLIDAYS AND DO
   NOT HAVE AN ALTERNATE DELIVERY ADDRESS. CAR PARKING IS AVAILABLE ONSITE.

Student First Name		Student Surname				
Parent Full Name						
Parent Address						
Postcode	Phone (Home)					
Phone (Work)	(Mobile)					
Email Address for all end	uiries and invoices					
DELIVERY INSTRUCTIO	NS					
Delivery Address						
Please specify delivery details, eg leave under pergola etc						
Please indicate method o	of payment below					
Cheque Cash	Please debit my	MasterCard Vi	sa			
	Card Number					
	Expiry Date	/	Card CVN			
	Cardholder's Nam	ne				
	Signature	Phone Number				

# ☑ If using this form, please place a cross in the box next to the items you require

Qty	$\boxtimes$	Description and Comment	Price	Total	
Credi	it Car	rd Fee			
STUE	FNT	REQUIREMENTS			
1		Eraser Osmer Plastic Large	\$0.55	\$0.55	
1		Glue Stick Osmer 40g	\$3.36	\$3.36	
1		Highlighter Faber Wallet Pack 4	\$5.89	\$5.89	
1		Key Name Tags Kevron Assorted Colours (Loose)	\$0.28	\$0.28	
1		Pen Bic Cristal Medium Black (Loose)	\$0.54	\$0.54	
1		Pen Bic Cristal Medium Blue (Loose)	\$0.54	\$0.54	
1		Pen Bic Cristal Medium Red (Loose)	\$0.54	\$0.54	
1		Pencil Case Micador Tartan 340mm x 170mm 1 Zip	\$2.31	\$2.31	
1		Pencil HB Micador Essential	\$0.37	\$0.37	
1		Ruler 30cm Plastic Clear T105	\$0.66	\$0.66	
1		Scissors 182mm Marbig Comfort Grip No.7	\$5.19	\$5.19	
1		Sharpener Osmer Metal 1 Hole	\$0.39	\$0.39	
1		USB 16GB Abacus Rotating	\$8.35	\$8.35	
		Students will need to purchase a USB Flash Drive for use in all subjects. USB must be clearly labelled with the students name and ACE group using the abovementioned key tag.			
ADVA	NCE	TECHNOLOGIES			
(MA	THS,	SCIENCE & TECHNOLOGY)			
1		Book Graph 5mm 96 Page Exercise	\$1.40	\$1.40	
2		Book Lined 8mm 96 Page Exercise with Margin	\$1.20	\$2.40	
1		Calculator Casio Scientific FX82AU Plus II	\$29.95	\$29.95	
1		Ruler Mad Maths Formula	\$5.40	\$5.40	
ART/D	RAM	A/MUSIC/DIGITAL MEDIA			
Cho	ose o	ne Art/Drama/Music/Digital Media or Music Experience.			
1		Book Lined 8mm 48 Page Exercise with Margin	\$0.92	\$0.92	
1		Book Music 96 Page 225x175 (64 Lined/32 Staved) Tudor 140900	\$1.94	\$1.94	
1		Folder Display 20 Pockets Black	\$1.85	\$1.85	
2		Pencil 2B Copperplate	\$0.55	\$1.10	
1		Pencil 6B Goldfaber	\$0.63	\$0.63	
1		Visual Art Diary A4 Twin Wire 110g 120 page	\$2.64	\$2.64	
GLOB	AL LI	EARNINGS			
(EN	GLISH	H/GEOGRAPHY/HISTORY)			
1		Binder 3D Ring 25mm PVC Blue	\$4.85	\$4.85	
2		Book Lined 8mm 96 Page Exercise with Margin	\$1.20	\$2.40	
1		Pencils Coloured Belgrave Jumbo Triangle Pack 12s	\$4.55	\$4.55	
2		Sheet Protector A4 Plastic Clear Packet of 10	\$1.60	\$3.20	
HEAD	STAF	RT			
1		Book Graph 5mm 96 Page Exercise	\$1.40	\$1.40	
1		Book Lined 8mm 96 Page Exercise with Margin	\$1.20	\$1.20	
1		Ruler Mad Maths Formula	\$5.40	\$5.40	
LANGUAGES					
1		Book Lined 8mm 128 Page Exercise	\$1.25	\$1.25	

\_\_\_\_\_ Date:<u>/</u>/\_\_\_

\$9.50

(Please make a copy of this order for your future information)

Processing and handling fee

PARENT/GUARDIAN SIGNATURE:\_

#### Booklists - Please order early. Payment can be made later.

- 1. All Booklist enquiries should be directed to Lighthouse Books at booklist@lighthousebooks.com.au. Please include details of your student name, school and year level in your email enquiry.
- 2. Online ordering will commence on **Monday 19th November 2018**. All orders received by 21 December 2018 will include a 10% discount on most stationery items. These stationery prices will increase by 10% after 21 December 2018 for all first orders except for new enrolments to the school.

#### **ORDERING ON-LINE**

- Go to www.lighthousebooks.com.au
- Click on the ORDER tab
- Select your SCHOOL and YEAR LEVEL in 2019
- Type in your User ID/Student ID Students First Name and Last Name up to 12 characters all lower case no spaces.
- Type in your **Password** Students First Name and Last Name up to 12 characters all lower case no spaces.
- For security purposes you will be prompted to change this password at the first sign in. Your new password must be at least 6 characters, contain one upper case and one digit.
- Keep a note of your chosen password for future visits to the site.
- Tick that you have read the Terms and Conditions. Select continue.
- Select your chosen subjects then Continue.
- Quantities of each item can be changed using the minus and plus keys.
- Some items have been marked compulsory by your school and will automatically load to your shopping basket.
- Click on CHECKOUT
- Complete Personal details including name, email and delivery address -Click on APPLY CHANGES
- Select payment method Click on PLACE ORDER Take Note of your ORDER NUMBER.
- Once your order has been placed you can download a copy of your invoice.
- For alterations to your order simply email booklist@lighthousebooks.com.au Please include your order number and student name with your instructions.
- PLEASE ORDER CAREFULLY AND ACCURATELY AS STATIONERY IS NOT RETURNABLE.
- Please note: Prices are an indication only at time of printing and may be subject to change.

### **PAYMENT OPTIONS**

- Please make payment prior to 8 January 2019 to ensure delivery prior to commencement of Term 1.
- Payment can be made by credit card at the time of placing your order or you may re-visit the website and pay at a later date, or by calling our office on 8340 2356. (a 1.5% credit card fee will apply)
- Bpay facilities are also available. Please use the Biller Code and Reference Number as detailed on your invoice. (Credit Card fee does not apply to Bpay payments)
- Cheques can be made payable to Lighthouse Books. Please write your order number, name and school on back
  of the cheque.
- Cash payments can be made at <u>116 Grange Road Allenby Gardens</u>. Our office is open on Monday-Friday 9am-5pm.

<u>LATE ORDERS</u> - <u>Orders placed after 21 December 2018 will be treated as a late order and will incur a \$15.00 service fee, which includes the existing Administration Fee to cover the costs of additional ordering, packaging and distribution.</u>